



*PCA Services provider in
St. Paul, Minneapolis,
and surrounding areas.*

V-Care Home Health, Inc. | 1049 Payne Avenue, Saint Paul, MN 55130
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January 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 OFFICE CLOSED New Year's Day	2	3	4 PAYDAY 12/09-12/22/2018	5
6	7 TURN IN TIMESHEETS: 12/23/18-01/05/2019	8	9 LAST DAY TO TURN IN TIMESHEETS: 12/23/18-01/05/2019	10	11	12
13	14	15	16	17	18 PAYDAY 12/23/18-01/05/19	19
20	21 OFFICE CLOSED Martin Luther King Day	22 TURN IN TIMESHEETS: 01/06/19-01/19-19	23 LAST DAY TO TURN IN TIMESHEETS: 01/06/19-01/19-19	24	25	26
27	28	29	30	31		

*Late timesheets **WILL NOT** be paid until the next payroll.

****HOLIDAY**: Drop off timesheets in the slot on the door facing Cook Ave. Look for sign/label on the slot.

***Please **REPORT ALL** client/PCA vacations and hospitalizations.





February 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 PAYDAY 01/06-01/19/19	2
3	4 TURN IN TIMESHEETS: 01/20/19-02/02/19	5	6 LAST DAY TO TURN IN TIMESHEETS: 01/20/19-02/02/19	7	8	9
10	11	12	13	14	15 PAYDAY 01/20-02/02/19	16
17	18 OFFICE CLOSED Presidents Day	19 TURN IN TIMESHEETS: 02/03/19-02/16/19	20	21 LAST DAY TO TURN IN TIMESHEETS: 02/03/19-02/16/19	22	23
24	25	26	27	28		

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March 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 PAYDAY 02/03-02/16/19	2
3	4 TURN IN TIMESHEETS: 02/17/19-03/02/19	5	6 LAST DAY TO TURN IN TIMESHEETS: 02/17/19-03/02/19	7	8	9
10	11	12	13	14	15 PAYDAY 02/17-03/02/19	16
17	18 TURN IN TIMESHEETS: 03/03/19-03/16/19	19	20 LAST DAY TO TURN IN TIMESHEETS: 03/03/19-03/16/19	21	22	23
24	25	26	27	28	29 PAYDAY 03/03-03/16/19	30
31						

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April 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 TURN IN TIMESHEETS: 03/17/19-03/30/19	2	3 LAST DAY TO TURN IN TIMESHEETS: 03/17/19-03/30/19	4	5	6
7	8	9	10	11	12 PAYDAY 03/17-03/30/19	13
14	15 TURN IN TIMESHEETS: 03/31/19-04/13/19	16	17 LAST DAY TO TURN IN TIMESHEETS: 03/31/19-04/13/19	18	19	20
21	22	23	24	25	26 PAYDAY 03/31-04/13/19	27
28	29 TURN IN TIMESHEETS: 04/14/19-04/27/19	30				

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May 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 LAST DAY TO TURN IN TIMESHEETS: 04/14/19-04/27/19	2	3	4
5	6	7	8	9	10 PAYDAY 04/14-04/27/19	11
12	13 TURN IN TIMESHEETS: 04/28/19-05/11/19	14	15 LAST DAY TO TURN IN TIMESHEETS: 04/28/19-05/11/19	16	17	18
19	20	21	22	23	24 PAYDAY 04/28-05/11/19	25
26	27 OFFICE CLOSED Memorial Day	28 TURN IN TIMESHEETS: 05/12-05/25/19	29	30 LAST DAY TO TURN IN TIMESHEETS: 05/12-05/25/19	31	

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June 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7 PAYDAY 05/12-05/25/19	8
9 TURN IN TIMESHEETS: 05/26-06/08/19	10	11	12 LAST DAY TO TURN IN TIMESHEETS: 05/26-06/08/19	13	14	15
16	17	18	19	20	21 PAYDAY 05/26-06/08/19	22
23 TURN IN TIMESHEETS: 06/09-06/22/19	24	25	26 LAST DAY TO TURN IN TIMESHEETS: 06/09-06/22/19	27	28	29
30						

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July 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4 OFFICE CLOSED Independence Day	5 PAYDAY 06/09-06/22/19	6
7	8 TURN IN TIMESHEETS: 06/23-07/06/19	9	10 LAST DAY TO TURN IN TIMESHEETS: 06/23-07/06/19	11	12	13
14	15	16	17	18	19 PAYDAY 06/23-07/06/19	20
21	22 TURN IN TIMESHEETS: 07/07-07/20/19	23	24 LAST DAY TO TURN IN TIMESHEETS: 07/07-07/20/19	25	26	27
28	29	30	31			

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August 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2 PAYDAY 07/07-07/20/19	3
4	5 TURN IN TIMESHEETS: 07/21-08/03/19	6	7 LAST DAY TO TURN IN TIMESHEETS: 07/21-08/03/19	8	9	10
11	12	13	14	15	16 PAYDAY 07/21-08/03/19	17
18	19 TURN IN TIMESHEETS: 08/04-08/17/19	20	21 LAST DAY TO TURN IN TIMESHEETS: 08/04-08/17/19	22	23	24
25	26	27	28	29	30 PAYDAY 08/04-08/17/19	31

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September 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 OFFICE CLOSED Labor Day	3 TURN IN TIMESHEETS: 08/18-08/31/19	4	5 LAST DAY TO TURN IN TIMESHEETS: 08/18-08/31/19	6	7
8	9	10	11	12	13 PAYDAY 08/18-08/31/19	14
15	16 TURN IN TIMESHEETS: 09/01-09/14/19	17	18 LAST DAY TO TURN IN TIMESHEETS: 09/01-09/14/19	19	20	21
22	23	24	25	26	27 PAYDAY 09/01-09/14/19	28
29	30 TURN IN TIMESHEETS: 09/15-09/28/19					

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October 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2 LAST DAY TO TURN IN TIMESHEETS: 09/15-09/28/19	3	4	5
6	7	8	9	10	11 PAYDAY 09/15-09/28/19	12
13	14 TURN IN TIMESHEETS: 09/29-10/12/19	15	16 LAST DAY TO TURN IN TIMESHEETS: 09/29-10/12/19	17	18	19
20	21	22	23	24	25 PAYDAY 09/29-10/12/19	26
27	28 TURN IN TIMESHEETS: 10/13-10/26/19	29	30 LAST DAY TO TURN IN TIMESHEETS: 10/13-10/26/19	31		

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November 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8 PAYDAY 10/13-10/26/19	9
10 TURN IN TIMESHEETS: 10/27-11/09/19	11	12	13 LAST DAY TO TURN IN TIMESHEETS: 10/27-11/09/19	14	15	16
17	18	19	20	21	22 PAYDAY 10/27-11/09/19	23
24 TURN IN TIMESHEETS: 11/10-11/23/19	25	26	27 LAST DAY TO TURN IN TIMESHEETS: 11/10-11/23/19	28 OFFICE CLOSED Thanksgiving	29 OFFICE CLOSED	30

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December 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6 PAYDAY 11/10-11/23/19	7
8	9 TURN IN TIMESHEETS: 11/24-12/07/19	10	11 LAST DAY TO TURN IN TIMESHEETS: 11/24-12/07/19	12	13	14
15	16	17	18	19	20 PAYDAY 11/24-12/07/19	21
22	23 TURN IN TIMESHEETS: 12/08/19-12/21/19	24	25 OFFICE CLOSED Christmas Day	26 LAST DAY TO TURN IN TIMESHEETS: 12/08/19-12/21/19	27	28
29	30	31				

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January 2020

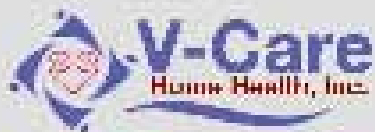
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 OFFICE CLOSED	2	3 PAYDAY 12/08/19-12/21/19	4
5	6 TURN IN TIMESHEETS: 12/22/19-01/04/2020	7	8 LAST DAY TO TURN IN TIMESHEETS: 12/22/19-01/04/2020	9	10	11
12	13	14	15	16	17 PAYDAY 12/22/19-01/04/2020	18
19	20 OFFICE CLOSED	21 TURN IN TIMESHEETS: 01/05/20-01/18/2020	22	23 LAST DAY TO TURN IN TIMESHEETS: 01/05/20-01/18/2020	24	25
26	27	28	29	30	31 PAYDAY 01/05/20-01/18/2020	

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